



TRUMBULL COUNTY  
**Mental Health and Recovery Board**

Board Meeting Minutes  
May 17, 2022 4:30 PM

**Members Present:** Virginia Cluse, Carol Henderson, Lance Grahn, Jane Boutwell, Charles Baldwin, Carl Clark, Thomas Harwood, Larry Pavone, Maria Placanica\*, David Spies, Judith Toles, Julia Wike\*, John Wilson

**Members Absent:** Louise Kline, Rachel Nader, Deborah Tominey

**Staff Present:** April Caraway, Katie Cretella\*, Crystal Crites, Laura Domitrovich\*, Carol Holmes-Chambers, John Myers, Valdeoso Patterson, Patricia Shepherd, Lauren Thorp

**Guests Present:** Joe Shorokey, Alta\*; Kathleen Stein, Belmont Pines\*; Heather Craver, Cadence Care\*; Sheila Donnadio, Coleman\*; Tammy Weaver, Coleman\*; Joe Caruso, Compass\*; Gary Seech, Glenbeigh\*; Renee Klaric, Valley Counseling\*

\*Denotes Virtual Attendees

### Preliminary

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Secretary Jane Boutwell called the roll of members and certified that a quorum was present.
4. Charles Baldwin made a motion, seconded by Judy Toles, to approve the April 19, 2022 Board meeting minutes. The motion passed unanimously.

### Report from the Executive Director

1. State Update – ED Caraway discussed the Ohio County Health Rankings and Roadmaps initiative in the board packet. ED Caraway shared that emails and postcards were sent asking community members to complete the Community Health Needs survey so that issues of primary concern could be identified and addressed. Caraway said the survey was last completed in 2018. At that time, Opiates were the number one concern. ED Caraway then called attention to the “People Matter, Words Matter” article from the National Center for PTSD. ED Caraway encouraged Board Staff and Members to share this information with friends and family to encourage talking and reduce stigma. ED Caraway then shared information about “May is Mental Health Awareness Month” activities undertaken by the Board. Thomas Harwood expressed his pleasure with all of the media interviews done by the staff. ED Caraway encouraged attendees to visit the TCMHRB website. It is updated at least weekly. Lastly, she shared that Carol and Katie took the lead on a Health Equity Plan that will be presented at the July Program Committee Meeting.
2. Local Update – ED Caraway reported that the two-day Culture of Quality certification process went well, and we believe we will achieve another three-year certification. Both April and Lauren will be at the OACBHA meeting next week to receive the recertification award. Next, ED Caraway brought up the 2021-2024 Strategic Plan, contained in the Board Packet. ED Caraway asked if there were any questions or suggested revisions. She stated it is a working document that can be revised whenever necessary. Lauren Thorp then spoke about the May 7th Medication Disposal

Day. AD Thorp shared that ASAP Coordinator, Jill Lewis, assisted law enforcement that day and over 90lbs of medication was collected. Last year we collected a little over 80lbs.

3. Finance Report – CFO, Patricia Shepherd, reviewed the April 2022 unaudited Revenue and Expenditure Reports. CFO Shepherd shared a statement correction. Shepherd noted that the correction did not change any of the total balances, but a line-item adjustment was made to place indigent hospital funding for Mercy Health and Trumbull Memorial Hospital into the correct line item. Shepherd then noted that with Trumbull Memorial Hospital joining the program, additional funding is needed. A \$30,000 request was submitted to OhioMHAS and approved in January. An additional \$50,000 was requested and granted this week. This will be reflected in the June Board Packet.

### **Committee Reports**

1. Addictions and Mental Health Program Committee – Vice President Carol Henderson highlighted the Program Committee meeting minutes contained in the Board packet. She stated she was pleased that both Maria Placanica and Judy Toles were reappointed by the Trumbull County Commissioners.
2. Budget and Finance Committee – Treasurer Lance Grahn stated there will be a meeting on June 9, 2022 at 4:30 PM to review the FY23 Budget recommendations and encouraged everyone to attend.
3. Administrative Committee – ED Caraway stated there will be a meeting on June 28<sup>th</sup> at 4:30 PM to complete the Executive Director’s evaluation.

### **Announcements/Community Partnerships/Information**

1. ED Caraway called attention to the Tribune article “Beyond the Numbers.”
2. ED Caraway highlighted the OACBHA articles, “Enhancing Alcohol Awareness” and “Ohio’s Ethics.” Caraway encouraged everyone to read Ohio Ethics Law at the link in the handout.
3. ED Caraway announced that the ASAP Drug Summit is on May 20, 2022 and expressed appreciation for everyone who has signed up to help.
4. ED Caraway announced that TCMHRB will have a table set up at the African American Festival on June 4, 2022 at 12:00 PM and at the Juneteenth Celebration that will be running June 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup>.
5. ED Caraway announced the TCMHRB annual Golf Outing will be on June 24, 2022 at Riverview Golf Club. Caraway encouraged everyone to help with donations and to volunteer at the event.
6. ED Caraway then announced the ASAP Summer Track Meet that will be on July 9<sup>th</sup> at the Warren City Schools Track and Field Complex. Caraway noted that Laura and her husband Louis, along with the McDonald Track and Field team, do a lot of the work for this event and we deeply appreciate them.

### **New Business**

1. Charles Baldwin made a motion to approve the April 2022 Revenue and Expenditure Report held subject to audit. Carl Clark seconded the motion, which passed unanimously.
2. Thomas Harwood made a motion to approve the FY2022-2024 Strategic Plan. Carol Henderson seconded the motion, which passed unanimously.


President Virginia Cluse opened the floor for additional topics.

Thomas Harwood encouraged everyone to start thinking about serving on the Board and reminded everyone that officers will be elected at the June meeting.

**Adjournment**

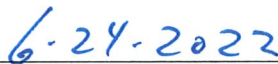
With no further business to conduct the meeting was adjourned at 5:23 PM upon a motion by Charles Baldwin seconded by Larry Pavone.

**Next Board Meeting – June 21, 2022 at 4:30 PM**

  
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Virginia Cluse, President

  
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Jane Boutwell, Secretary

  
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April J. Caraway, Executive Director

  
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Date

